

Maulana Azad National Urdu University

Programme: BA

VI Semester Examination, May -2019

Paper Code: BAEN601DST Paper Title: - Academic Writing

Time: 3 Hours

Total Marks: 70

Min Marks: 28

Note : This question paper consists of three parts : Part – A, Part-B and Part-C. Number of words to answers each question is only indicative. Attempt all parts.

Part-A contains 10 compulsory questions of multiple choice/fill in the blank/very short answer type question. Answer all questions. Each question carries 1 mark. (10x1=10 marks)

Part-B contains 08 questions of which students are supposed to answer 05 questions. Answer each question in approximately 200 words. Each question carries 06 marks. (5x6=30 marks)

Part-C contains 05 questions of which students are supposed to answer 03 questions. Answer each question in approximately 500 words. Each question carries 10 marks. (3x10=30 marks)

Part-A

Question: 1:

1. The main difference between academic writing and other forms of writing is that academic writing.....
a) uses longer words b) tries to be precised and unbiased c) is harder to understand
2. Plagiarism is _____. []
a) a dangerous disease b) an academic website c) an academic offence
3. Making careful notes is essential for _____. []
a) writing essays b) revising for exams c) all academic works
4. The purpose of introduction is _____. []
a) to give the aims and methods b) to excite the reader
c) to summarize your ideas
5. Proof-reading means _____. []
a) getting a friend to check your work b) checking for minor errors
c) re-writing
6. _____ is a short summary of 100–200 words, which explains the paper’s purpose and main findings. []
a) Abstract b) Review of Literature c) Works Cited
7. _____ is a list of all the sources the researcher has mentioned in the text. []
a) Abstract b) Review of Literature c) Works Cited
8. _____ is a section, at the end, where additional information is included. []
a) Appendix b) Works Cited c) Parenthesis

P.T.O.

9. The people who have helped the researcher are thanked in the section known as _____.
- a) Review of Literature b) Acknowledgement c) Contents
10. The part of thesis in which the researcher discusses relevant research is _____.
- a) Review of Literature b) Acknowledgement c) Contents

Part-B

2. Discuss the purpose and types of academic writing.
3. Write a short note on features of academic writing.
4. Write a paragraph defining “happiness”.
5. Write a paragraph describing how to upload a video on YouTube.
6. Explain the format of in-text citation with examples.
7. Write a short note on ways to avoid plagiarism.
8. Correct the following sentences.
 - a) One of the boys are absent.
 - b) I know that how a smart phone works.
 - c) When I reached the station, the train has left.
 - d) Sunil is senior than me.
 - e) Amit is tallest boy in the class.
 - f) I have faith on you.

9. Summarize the following passage.

Children are perpetually asking questions. As adults, we are awkward with questions. We link the act of asking questions to ignorance. It indicates that we do not know; hence, we may look stupid while asking questions.

Children have no shame, whereas adults suffer from layers and layers of shame. Because children have no shame, they are more capable of failing at something and moving on from it. Our sense of shame makes us inhibited. So we do not try new things at work.

Children quickly make friends with strangers. Put two kids together along with a few toys and they will start playing before they care to know about each others antecedents. As adults, we seek the false comfort of known relationships before we agree to play with each other.

Children freely express their emotions; adults learn to suppress their emotional side. We come to the workplace and are frequently counseled, “Do not get emotional.”

Children play. They find play in everything. Adults shun play and consider it the opposite of “serious work”. To a child, every act is an act of play.

Part-C

10. Write an essay comparing two political leaders.
11. Write a detailed note on the process of writing explaining the steps involved.
12. Explain the format of works cited list as per MLA 8th Edition with examples.
13. Make a list of Dos and Don'ts while writing an academic paper.
14. Write an essay narrating your visit to a hill station.
