

MAULANA AZAD NATIONAL URDU UNIVERSITY
For All P.G. Students
III SEMESTER EXAMINATION (May 2019)
Paper : (PGEN301AET) Communicative English - II

Time: 2 hours

Max. Marks 35 marks

Note : This question paper consists of three parts : Part – A, Part-B and Part-C. Number of words to answer each question is only indicative. Attempt all parts.

Part–A contains 05 compulsory questions of multiple choice/fill in the blank/very short answer type question. Answer all questions. Each question carries 1 mark. (5x1=5 marks)

Part-B contains 08 questions of which students are required to answer 05 questions. Answer each question in approximately 200 words. Each question carries 04 marks. (5x4=20 marks)

Part-C contains 02 questions of which students are required to answer 01 question. Answer each question in approximately 500 words. Each question carries 10 marks. (1x10=10 marks)

Part-A

Question: 1:

- i. Public speaking involves.....
a) Verbal Skills b) Non-verbal skills c) Both d) None
- ii. While making a presentation, one needs to care for.....
a) Structure of the presentation b) Design of the slides
c) Body language d) a, b and c
- iii.is recommended during an interview.
a) Answering a phone call b) Being arrogant
c) Making an eye contact d) Sitting cross armed
- iv. For,the topic is given on the spot at the time of speech.
a) An extempore speech b) A memorized speech
c) A manuscript speech d) An informative speech
- v. A short story generally makes use of.....
a) Characters b) Setting c) A moral lesson d) a, b and c

Part B

2. Illustrate the significance of reading to develop writing skills.
3. Explain the use of body language in presentations.
4. Write a short note on features of academic presentation.
5. You have recently celebrated Jashn-e-Baharan in the university. Write a paragraph reporting the same.
6. Write a paragraph describing your “Laptop”.
7. Develop a short story around the theme “Unity is Strength” using characters, dialogues,etc.
8. Explain the features of non-fictional writings.
9. Distinguish between persuasive and informative speeches.

Part C

10. Enlist the tips for an effective interview.
11. Write an essay on “Advantages and Disadvantages of Smart Phones”.
