

MAULANA AZAD NATIONAL URDU UNIVERSITY**Diploma in Engineering**

I Semester CBCS (AICTE) – FEBRUARY – 2022

Code: DPCC11IHST- Communication Skills in English

Total Time: 2 Hours

Total Marks: 30

Part – A**II. Answer any four of the following questions. 4x5=20**

1. Write about 7Cs for an effective communication.
2. Explain various barriers of communication.
3. Write about different types of communication.
4. Why do you think that soft skills are very important for diploma engineers?
5. Imagine that you have completed your diploma in engineering just now and want to apply for the position of junior engineer in a company. Keeping in view of this purpose, prepare a *Resume*.
6. Identify *parts of speech* for the underlined words below.

He went straight to Ramanujam's house, knocked on the door and shouted, 'Postman, sir, postman.' When Ramanujam opened it, he said, 'Give me a handful of sugar before I give you this card. Happy father! After all these years of prayers! Don't complain that it is a daughter. Daughters are God's gift, you know . . . Kamakshi—lovely name!' (*R.K.Narayan's Malgudi Days: The Missing Mail: Page: 19*)

PART – C

III. Answer any one of the following questions. 1x10=10

7. Write about life skills.
8. Read the following passage, understand it and answer the questions given below.

FELLOW-FEELING

The Madras-Bangalore Express was due to start in a few minutes. Trolleys and barrows piled with trunks and beds rattled their way through the bustle. Fruit-sellers and *beedi*-and-betel sellers cried themselves hoarse. Latecomers pushed, shouted and perspired. The engine added to the general noise with the low monotonous hum of its boiler; the first bell rang, the guard looked at his watch. Mr Rajam Iyer arrived on the platform at a terrific pace, with a small roll of bedding under one arm and an absurd yellow trunk under the other. He ran to the first third class compartment that caught his eye, peered in and, since the door could not be opened on account of the congestion inside, flung himself in through the window.

Fifteen minutes later Madras flashed past the train in window-framed patches of sun-scorched roofs and fields. At the next halt, Mandhakam, most of the passengers got down. The compartment built to 'seat 8 passengers; 4 British Troops, or 6 Indian Troops' now carried only nine. Rajam Iyer found a seat and made himself comfortable opposite a sallow, meek passenger, who suddenly removed his coat, folded it and placed it under his head and lay down, shrinking himself to the area he had occupied while he was sing. With his knees drawn up almost to his chin, he rolled himself into a ball. Rajam Iyer threw at him an indulgent, compassionate look. (*R.K.Narayan's Malgudi Days: Fellow-Feeling: Page: 32*)

Questions: (Note: Each question carries 2 marks)

1. When did the guard look at his watch?
2. Who arrived on the platform at a terrific pace?
3. '*He ran to the first third class compartment*'... in this sentence, what did 'he' refer to?
4. Rajam Iyer found a seat and made himself comfortable beside a sallow, meek passenger. Was this statement True/False?
5. What do you understand from the above passage?