

MAULANA AZAD NATIONAL URDU UNIVERSITY
For All P.G. Students
III SEMESTER EXAMINATION, December 2023
Paper : PGEN301AET : Communicative English - II

Time: 2 hours

Max. Marks 35 marks

Note : This question paper consists of three parts : Part – A, Part-B and Part-C. Number of words to answer each question is only indicative. Attempt all parts.

Part–A contains 05 compulsory questions of multiple choice/fill in the blank/very short answer type question. Answer all questions. Each question carries 01 mark. (5x1=5 marks)

Part-B contains 08 questions of which students are required to answer 05 questions. Answer each question in approximately 200 words. Each question carries 04 marks. (5x4=20 marks)

Part-C contains 02 questions of which students are required to answer 01 question. Answer each question in approximately 500 words. Each question carries 10 marks. (1x10=10 marks)

Part-A

1. Fill in the blanks with the correct answers.

- i. When a group of people meet to discuss shared topics of interest, it is called a.....
- ii.is a list of sources used for research, which is put at the end of the thesis. (References/Quotes)
- iii. A.....is an objective and factual account of an event that has already happened. (Review/Report)
- iv. A question and answer session, whereby candidates are selected for a job, is called an
- v. A.....is a brief statement of the main points, in own words, excluding unnecessary details. (Citation/Summary)

Part - B

2. Write a report on any event that took place in your University.
3. Discuss paraphrasing and summarizing?
4. Write a short note on persuasive speech.
5. What are citation and reference skills?
6. Suggest some important tips for a job interview.
7. Discuss the importance of group discussion.
8. Explain the importance of then on-verbal communication skills in presentation.
9. Give some suggestions for effective public speaking.

Part - C

10. Discuss the do's and don'ts in group discussion.
11. Draft a persuasive speech on any one given topic:
"Protect your environment"
Or
"English is important in today's world".