

Moulana Azad National Urdu University Diploma in Engineering II Semester End Exams: AICTE – April-May 2026 Code: DPCC111HST Course: Communication Skills in English Total Time: 2 Hrs. Total Marks: 30	
---	--

Note: This question paper consists of three parts: Part-A, Part-B and Part-C. Number of Words to answer each question is only indicative. Attempt all parts.

Part-A contains (5) compulsory questions of multiple choice/fill in the blanks/very short answer type questions. Each question carries (1) mark.

(5 x 1 = 5 Marks)

Part-B contains (5) questions of which students are supposed to answer (3) question. Answer each question in approximately 100 words. Each question carries (5) marks.

(3 x 5 = 15 Marks)

Part-C contains (2) questions of which students are supposed to answer (1) question. Answer each question in approximately 250 words. Each question carries (10) marks.

(1 x 10 = 10 Marks)

PART-A

Q1. Attempt all the following questions:

- I. Which of the following is an example of non-verbal communication?
 - a) Spoken words
 - b) Facial expression
 - c) Written words
 - d) Telephone conversation
- II. 'Problem solving' ability is a Soft Skill. True or False?
- III. Who wrote the book "**Malgudi Days**"?
 - a) Charles Dickens
 - b) O'Henry
 - c) Rabindranath Tagore
 - d) R. K. Narayan
- IV. The word '**India**' is a _____.
 - a) Noun
 - b) Pronoun
 - c) Adjective
 - d) Verb
- V. Which of the following is **Not** a barrier to effective communication.
 - a) Noise
 - b) Use of jargon (difficult terminologies)
 - c) Good time management
 - d) Technical problem

PART-B

Answer any three (3) of the following questions:

- Q2.** Explain the 7 C's of communication.
- Q3.** Write a short note on soft skills and hard skills with examples.
- Q4.** Explain 'voice modulation', 'time management' and 'simplification of words' as tools for effective communication.
- Q5.** How do James and Della show 'sacrifice' for each other in the story **The Gift of the Magi** by O'Henry?
- Q6.** Write a letter to your friend inviting him/her for your birthday party.

PART-C

Answer any one (1) of the following questions:

- Q7.** Prepare a professional resume and write a covering letter applying for the post of 'Technical Assistant' at BOSCH Ltd. company.
- Q8.** Read the following passage and answer the questions that follow:

A little boy lived in a village situated on the bank of river Ganga. He was an orphan and used to get his food from the people living in his village. Everyday, he used to play in a garden which was situated in his village. One day the boy sat leaning against the trunk of a tree, cried and sighed, "I am hungry." "Eat my fruits", said the kind tree and it bent down one of its branches. The little boy ate fruits and felt satisfied.

Many years passed and the boy grew up. Then once again he sat under the tree with a look of dejection and helplessness. "What is it?", the tree asked. "My wedding day is barely a week away and I have nowhere to live. "Cut down my branches and build yourself a house", said the tree. The young man sat to work immediately.

Time passed and now the young man was a sailor. Once again he sat under the tree with a look of remorse on his face. It again asked, what the matter was. He pleaded, "My captain is cruel, so to survive I must own a ship." "Cut down my trunk and build a ship", said the tree.

The sailor grew old but once again he turned to the tree with a laden expression on his face. It was cold and the sailor leaned on his stick and was trembling. "Make a fire out of me", said the stump of the tree. It soon burnt in the fire softly humming a tune.

Questions:

1. Where did the little boy live?
2. How did the little boy get his food?
3. How did the tree help the man for his wedding?
4. What did the man do to survive as a sailor?
5. What happened to the tree in the end?